



Little Voices Music Educator Position & Conductor

Key Responsibilities

Working in collaboration with our current Little Voices conductor, and reporting to the Artistic Director and the OC Board of Directors, the key responsibilities of the position include and are not limited to the following:

- Create and implement the choral programme, consisting of vocal technique, and performance skills for singers ages JK-Gr 1
- Design a music education programme that includes music literacy, movement, percussion and self-expression
- Deliver the choral programme, including weekly rehearsals and extra rehearsals that are essential to the success of the programme
- Provide leadership to the team supporting Little Voices (i.e., Choir Manager(s), Collaborative Pianist, Parent Volunteers)
- Have basic proficiency in piano to facilitate rehearsals, other instruments (i.e. ukulele), an asset
- Attend artistic staff meetings, workshops and festivals as outlined in the choir's calendar
- Assist with vocal placements for new choristers
- Create and distribute e-memos and communicate with parents/guardians
- Other duties as discussed with the Artistic Director

Compensation and Hours

This is a contract position. Hours will be flexible but must accommodate Monday rehearsals (4:30-5:45 pm), performances and other planned activities. Compensation for this role is commensurate with experience.

Qualifications, Competencies and Skills

The position will be primarily in person with virtual work if/when required by any public health measures or restrictions. The ideal candidate will possess these qualifications:

- Bachelor's or Master's Degree in Choral Conducting, Vocal Performance, Music Education or equivalent experience - ***experience working with younger singers required***
- Certification in Orff, Kodaly and/or Dalcroze is an asset.
- A proven track record teaching children and youth
- Passion for working with children and strong belief in and understanding of the benefits of performance-based music education
- Exceptional organizational and interpersonal skills
- Collaborative, positive and enthusiastic attitude

Position assets

- Established networks in the choral community
- Experience planning and implementing choral performances

Application Process

Applicants are asked to submit the following:

1. A resume/CV and an introduction of who you are and why you are applying to careers@oakvillechildrenschoir.org
2. Contact information for two references
3. One to two audio/visual recordings of your work with young singers
4. Sample rehearsal/class plan for Grades JK-1
5. Selected candidates will be asked to participate in an interview (virtual or in-person).
6. The Search Committee will conduct reference checks for the final candidates before making an offer. Upon hire, the selected candidate must provide a Vulnerable Sector Check.

The application deadline is **Aug. 31st, 2023**. All applications will be treated as confidential. We thank all applicants for their interest; however, only those selected for an interview will be contacted.